

Dear CCS families,

Many of your children still have CCS library books checked out in their names. Some of these books may still be in lockers/ desks, and at some point Mr. Riley will give you information on collecting student belongings. Please do not email Mrs. Banaszak to explain that the books are in the school.

At the next packet pickup (May 8), please return all of the CCS library books that are in your home and listed under your child's account, unless they are doing a novel study with their teacher. All 1st-8th graders know how to check their library accounts. The only thing required is the web address, username and password. Nevertheless, everything is detailed below to help you find out what is in your child's account.

Open the following link:

[https://cvillecatholic.follettdestiny.com/common/welcome.jsp?context=saas22\\_4501991](https://cvillecatholic.follettdestiny.com/common/welcome.jsp?context=saas22_4501991)

\*In the top middle of the page click on **Cville Catholic School** in the right hand corner, click **log in**, type in user-name box **self-checkout** (no spaces) and the Password **ccs**

\*You may then click on the **Circulation tab** within the upper navy area of the screen, and on the right side of the screen click on **By Homeroom**

\*On the **left hand side**, use the pull down function to find your child's homeroom teacher, choose **Select Patron** and your child's class will pop up.

\*Click on their name and all books will appear below.